

Sonoma Valley Unified School District Board of Trustees

Regular Meeting of December 13, 2011

MINUTES

TRUSTEES PRESENT:

Gary DeSmet
Nicole Abate Ducarroz
Dan Gustafson
Camerino Hawing
Helen Marsh

TRUSTEES ABSENT:

ADMINISTRATORS PRESENT:

Louann Carlomagno, Superintendent
Justin Frese, Deputy Superintendent
Lynn Fitzpatrick, Director of Curriculum & Instruction
Nanci Mathison, Director of Student Services
Loyal Carlon, Director of Human Resources

ADMINISTRATORS ABSENT:

Loyal Carlon was present for Closed Session and absent for Open Session.

CALL TO ORDER

The Sonoma Valley Unified School District Board of Trustees, acting as the Governing Board of the Sonoma Valley Unified School District, met in Regular Session at 5:00 p.m. at the Community Meeting Room, 177 1st Street West, Sonoma, CA. Trustee Ducarroz called the meeting to order at 5:00 p.m. and invited public comment on the Closed Session items.

CLOSED SESSION

After no public comment, the meeting was recessed to Closed Session for the Board to confer on the following topics: Public Employment, Consideration of Student Expulsions/Rescission, and Conference with Labor Negotiator, Conference with Legal Counsel – Anticipated Litigation, case (2), and Conference with Legal Counsel- Existing Litigation VMTA v. Sonoma Valley.
Closed Session was adjourned at 6:27p.m.

RECONVENE AND REPORT OUT

Trustee Ducarroz reconvened the meeting to Open Session at 6:35p.m. No action was taken in Closed Session

PLEDGE OF ALLEGIANCE & ANNOUNCEMENT OF TRANSLATION SERVICES

The Pledge of Allegiance was recited and the announcement regarding Spanish language translation services was read.

MINUTES

The motion to adopt the minutes of the Regular Meeting dated November 8, 2011 was made by Trustee Marsh, seconded by Trustee Gustafson, 5 ayes.
The motion to adopt the minutes of the Special Meeting dated November 17, 2011 at 4:30 PM (with request for a date correction to the clerical error) was made by Trustee DeSmet, seconded by Trustee Marsh, 5 ayes.
The motion to adopt the minutes of the Regular Meeting dated November 17, 2011 at 6:00 PM was made by Trustee DeSmet, seconded by Trustee Marsh, 5 ayes.

ANNUAL ORGANIZATION OF THE BOARD OF TRUSTEES

At this time Trustees performed the Annual Organization of the Board.
Trustees selected Trustees to serve in the follow capacities:
The motion for Gary DeSmet to serve as president was made by Trustee Marsh, seconded by Trustee Gustafson, 5 ayes.
The motion for Camerino Hawing to serve as vice-president was made by Trustee Marsh, seconded by Trustee Gustafson, 5 ayes.
The motion for Dan Gustafson to serve as clerk was made by Trustee Marsh, seconded by Trustee Ducarroz, 5 ayes.
The motion for Trustee Marsh to serve as County Representative was made by Trustees Ducarroz, seconded by Trustee Hawing, 5 ayes.

By default Trustee Ducarroz will serve as Alternate County Representative.

The following committees will be served by Trustees:

- Curriculum Advisory Council- Trustee DeSmet
- District English Learners Advisory Committee- Trustees Hawing and DeSmet
- Facilities Cabinet- Trustees Ducarroz and Gustafson
- Sonoma Nutrition and Physical Activity Advisory Council- Trustee Ducarroz

At this time the Trustee changed seats to reflect their new positions within the Board and thanked former President Ducarroz for her service.

AGENDA

The motion to adopt the agenda of the Regular Meeting dated December 13, 2011 was made by Trustee Marsh, seconded by Trustee Hawing, 5 ayes.

STUDENTS OF THE YEAR

Karllie Goodman and Jesus Robles Benitez of Prestwood Elementary School were recognized as the Students of the Year.

COMMUNICATIONS TO THE BOARD/PUBLIC COMMENT

There was no public comment.

SITE REPORT

Principal Beth Wolk of Prestwood Elementary School presented the Prestwood Elementary School Site Report. This report included: Intervention, Walk and Roll to School Grant supporting students exercising and safe routes to school, and a school-wide tamales fundraiser and the One Warm Coat Drive.

VMTA

There was no Valley of the Moon Teachers' Association report.

CSEA

There was no California School Employees' Association report.

DELAC

Pilar Cruz, President of the District English Language Advisory Council expressed her gratitude for all the work that has gone into the budget reduction list.

STUDENT TRUSTEE REPORT

Student Trustee Ben Marcus-Willers reported on various activities and events at Sonoma Valley High School

REGULAR AGENDA

1. Budget Update

Superintendent Louann Carlomagno and Deputy Superintendent Justin Frese updated the Board on the Budget Reduction process. Meetings on the budget with community, staff, students, and parents were review and information relating to these meetings are on the district's website. Superintendent Carlomagno review budget items that were "saved". Staff reviewed the recommended reductions for the 2012-2013 school year by line item. Trustees and Community shared comments on the reduction list. Trustee and public asked some clarify information. The staff will bring forward as much info as possible to the January Board Meeting.

2. 2011-2012 First Interim Report

The motion to approve the First Interim Report was made by Trustee Marsh, seconded by Trustee Ducarroz, 5 ayes.

SUPERINTENDENT REPORT

Superintendent Louann Carlomagno shared the district vision of all students college and career ready by graduation and reminded everyone that "college" means any post secondary education.

Superintendent Carlomagno thanked Sonoma Valley Education Foundation for their support of all schools, the Valley of the Moon Boys and Girls Club for acknowledging student of the year Gene Truong, Sonoma Valley Chapter of Realtors for \$10,000 donation- \$1,000 to

each of our 10 schools.
She reported on early acceptances to college from our Sonoma Valley High School Senior Class.
She thanked Trustee Ducarroz for her year for service as President of the Board.

STAFF REPORTS

Director Lynn Fitzpatrick updated Trustees on Linked Learning and site visits.

TRUSTEE REPORTS

Trustees reported on events and meetings around the district and all took a moment to thank Trustee Ducarroz for her year of service as President of the Board.

3. Facilities Update

Deputy Superintendent, Justin Frese, updated the Board on the following current projects: landscape, solar, playgrounds, and gardens.

4. Resolution No. 12-07

The motion to approved Resolution No. 12-07: Senate Constitutional Amendment No. 5, recommending a 55% yes vote to pass a local parcel tax, was made by Trustee Marsh, seconded by Trustee Ducarroz, 5 ayes.

5. BP/AR – 2nd read

The motion to approve the following Board Policies, Administrative Regulations, and Exhibits as presented for approval was made by Trustee Ducarroz, seconded by Marsh, 5 ayes.

BP 4033: Lactation Accommodation
AR 4112.2: Certification
AR 4112.22: Staff Teaching English Language Learners
BP 6111: School Calendar

6. BP – 1st Read

The following Board Policy was presented for a first read, information only. This policy will come to the next board meeting for approval.
BP 6170.1: Transitional Kindergarten

7. SVHS COS and Txtbk Adoption

The motion to approve the Sonoma Valley High School Course of Study and Textbook Adoption for Art and History of Floral Design was made by Trustee Ducarroz, seconded by Trustee Marsh, 5 ayes.

8. Warrants: QKA

Board Member Hawing made the following announcement for the record:

"At this time I would like the official board meeting minutes to reflect that consistent with the requirements set forth in Government Code section 1091 and the Political Reform Act, I, Camerino Hawing, am recusing myself from the discussion and vote on the agenda item regarding payment to QKA for services rendered to the District, because I am currently an employee architect of QKA."

Trustee Hawing stepped down from the dais and left the room.

The motion to approve the QKA warrants made by Trustee Gustafson, seconded by Trustee Ducarroz, 4 ayes.

Trustee Hawing returned to the room and took his seat on the dais.

9. Rec of Exp/Resc

The motion to approve the suspended expulsion of case number 11-1209 was made by Trustee Marsh, seconded by Trustee Gustafson, 5 ayes.

The motion to approve the rescission of case number 11-1201 was made by Trustee Marsh seconded by Trustee Gustafson, 5 ayes.

CONSENT AGENDA The motion to approve the Consent Agenda was made by Trustee Ducarroz, seconded by Trustee Marsh, 5 ayes.

**BUSINESS &
FINANCIAL MATTERS**

Warrants Warrants – November 2011 were approved as presented.
Payroll Certifications Payroll Certification(s) – November 2011 were approved as presented.
Surplus Equipment Surplus Equipment was approved as presented
Donations Donations were approved as presented.
Overnight Fieldtrip(s) Overnight fieldtrips were approved as presented
Developer Fees Developer fee report was presented
Notice of Completion Adele Harrison and Altimira Middle Schools' shade structure – QKA job # 1131.00
Notice of Completion Dunbar Elementary School Portable – QKA job # 1099.00

PERSONNEL

Personnel Report The monthly Certificated and Classified Personnel Reports dated December 13, 2011 as discussed in Closed Session were approved.
Job Description The job description: Account Technician I was approved as presented.
Job Description The job description: Classified Coordinator: Teacher Support Network was approved as presented
Personnel Report – Traditional & non-traditional Certificated Credentials for Traditional and Non-Traditional School for the 2011-2012 School Year were approved.

**CURRICULUM AND
INSTRUCTION**

Interdistrict Attendance Requests The Interdistrict Attendance Requests were approved as presented for the 2011-2012.
ADJOURNMENT The motion to adjourn the Open Session of the Sonoma Valley Unified School District School Board Meeting at 9:24 PM was made by Trustee Marsh, seconded by Trustee Hawing, 5 ayes.

Respectfully submitted,

Dan Gustafson, Clerk
Board of Trustees, Sonoma Valley Unified School District

Board Meetings for the 2011-2012 School Year

January 17, 2012 - 6:30pm – District Office (Third Tuesday)
January 24, 2012 - 6:30 pm – Community Meeting Room (Special Meeting – Budget)
February 21, 2012 - 6:30pm – District Office (Third Tuesday)
March 13, 2012 - 6:30pm - Community Meeting Room
April 10, 2012 - 6:30pm - Community Meeting Room
May 8, 2012 - 6:30pm - Community Meeting Room
June 12, 2012 - 6:30pm - Community Meeting Room